



# FAMILY ORDERING GUIDE



# PLACING YOUR ORDER

## Ordering Physical Cards

The screenshot shows the Starbucks website interface for ordering physical gift cards. On the left is the Starbucks logo and a 'Check Balance' link. The main header says 'Starbucks'. Below it are three tabs: 'Physical Gift Card' (selected), 'ScripNow eCard', and 'ReloadNow'. Under the 'Physical Gift Card' tab, there are three fields: 'Denomination' (a dropdown menu with '\$10' selected, marked with a red circle 1), 'Quantity' (a text input with '1' entered, marked with a red circle 2), and 'Rebate %' (a dropdown menu with '7%' selected). To the right of these fields, the 'Total: \$10.00' is displayed. Below the total is a blue 'Add to Cart' button and a smaller 'Add to Shopping List' link. At the bottom of the form is a 'View Card Terms' link with a downward arrow.

After signing into your ShopWithScrip account and selecting a retailer to shop:

1. Select a denomination from the drop-down menu.
2. Enter a quantity (number of cards to order). After you do this, the total cost will appear above the Add to Cart button.

## Ordering eGift Cards (ScripNow)

The screenshot shows the Starbucks website interface for ordering ScripNow eCards. On the left is the Starbucks logo and a 'Check Balance' link. The main header says 'Starbucks'. Below it are three tabs: 'Physical Gift Card', 'ScripNow eCard' (selected, marked with a red circle 1), and 'ReloadNow'. Under the 'ScripNow eCard' tab, there are three fields: 'Denomination' (a dropdown menu with '\$5' selected), 'Dollar Amount' (a text input with '\$ 30' entered, marked with a red circle 2), and 'Rebate %' (a dropdown menu with '7%' selected). To the right of these fields, the 'Total: \$30.00' is displayed. Below the total is a blue 'Add to Cart' button and a smaller 'Add to Shopping List' link. Below the 'Dollar Amount' field, there is a note 'Min: \$5 Max: \$500 Increment: \$5' and a checkbox labeled 'Make this a gift?'. At the bottom of the form is a 'View eCard Image & Terms' link.

If the retailer you have selected offers eGift cards:

1. Select the ScripNow eCard tab.
2. Enter a dollar amount. eGift cards have a minimum and maximum possible value and must be ordered in increments of \$5 or \$10. Some eGift cards are only available in fixed denominations.

## Ordering a ScripNow eGift

The screenshot shows the Starbucks ScripNow eGift ordering interface. At the top, the Starbucks logo is on the left, and the title 'Starbucks' is in the center. Below the logo is a 'Check Balance' link. To the right of the logo are three tabs: 'Physical Gift Card', 'ScripNow eCard' (which is selected), and 'ReloadNow'. The main form area is divided into several sections, each with a numbered step indicator in a red circle on the left:

- Step 1:** Denomination, Dollar Amount, and Rebate % fields. The Denomination is set to '\$5', Dollar Amount to '\$30', and Rebate % to '7%'. A 'Total: \$30.00' is displayed on the right. Below these fields is a note: 'Min: \$5 Max: \$500 Increment: \$5'. An 'Add to Cart' button is on the right.
- Step 2:** A checkbox labeled 'Make this a gift?' is checked.
- Step 3:** 'Gift Options' section. It includes a 'Personal Message' text area with a '150 characters remaining' note. To the right is a 'Select a display image' section showing a 'THANK YOU' image of a Starbucks cup.
- Step 4:** 'Delivery' section. It has a 'When:' label and two buttons: 'NOW' (selected) and 'FUTURE DATE'.
- Step 5:** 'About the Recipient' section. It includes three text input fields: 'Name:\*', 'Email:\*', and 'Confirm Email:\*'.
- Step 6:** 'About You' section. It includes two text input fields: 'Name:\*' and 'Phone:\*'.
- Step 7:** A 'NEXT' button.

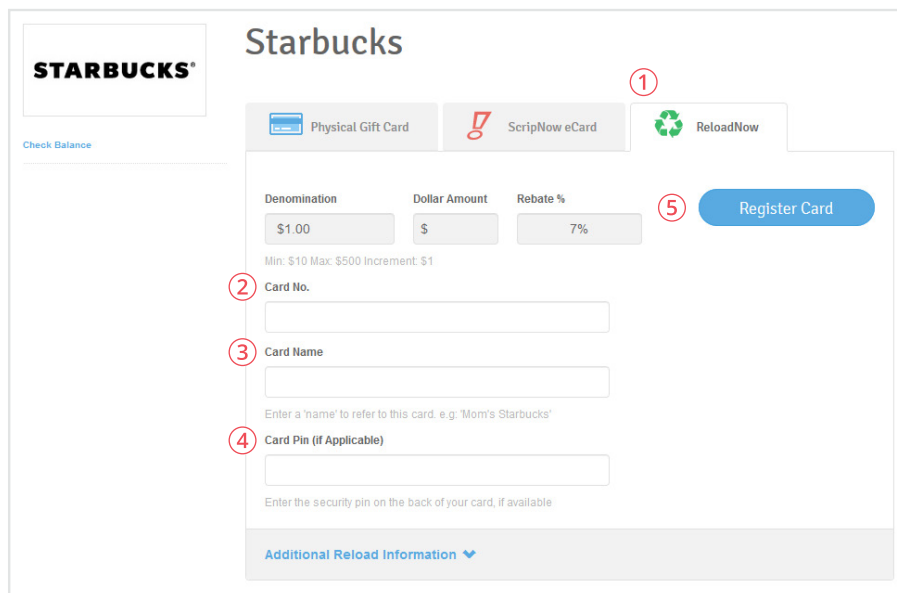
At the bottom of the form, there is a 'View eCard Image & Terms' link.

You can also send ScripNow eGift cards as eGifts, which are delivered directly to someone's email address, even if they're not a scrip shopper. Here's how you do it:

1. Enter a dollar amount.
2. Check the box next to "Make this a gift?"
3. Enter a personal message if you want and choose a display image for the eGift.
4. Choose to deliver it now or schedule a delivery date in the future.
5. Enter the recipient's name and email address.
6. Enter your name and phone number.
7. Make sure your settings are accurate, then click Next.

The recipient will receive an email with a link to redeem their eGift, and that's it—last-minute gift-giving at its best.

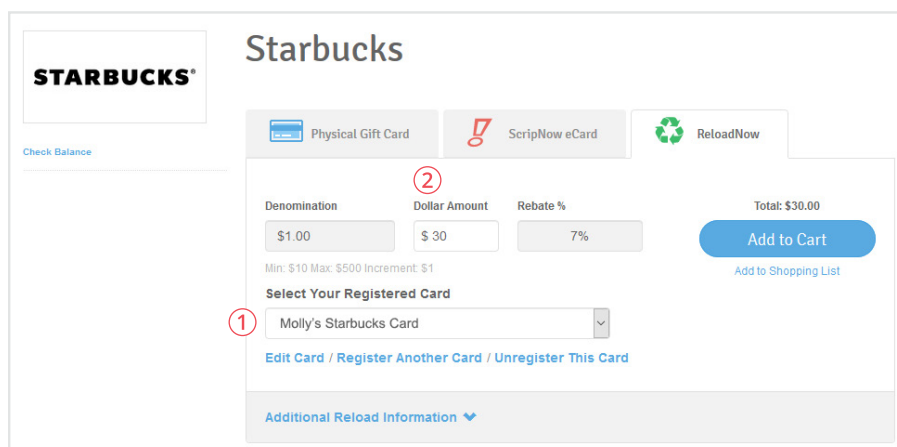
## Adding Funds to a Physical Card with Reload and ReloadNow



The image shows the Starbucks ReloadNow registration form. At the top, there are three tabs: 'Physical Gift Card', 'ScripNow eCard', and 'ReloadNow'. The 'ReloadNow' tab is selected. Below the tabs, there are three input fields: 'Denomination' (set to \$1.00), 'Dollar Amount' (set to \$), and 'Rebate %' (set to 7%). To the right of these fields is a blue button labeled 'Register Card'. Below these fields, there are three more input fields: 'Card No.', 'Card Name', and 'Card Pin (if Applicable)'. Below the 'Card Pin' field, there is a link that says 'Additional Reload Information'. The form is numbered 1 through 5, indicating the steps to follow.

Before you can add funds to a physical card, you will need to register it first. You will only be able to register a card that you originally purchased from ShopWithScrip:

1. Select the Reload/ReloadNow tab.
2. Enter the card number.
3. Pick a name for the card.
4. Enter the card PIN if it has one.
5. Click Register Card.



The image shows the Starbucks ReloadNow add funds form. At the top, there are three tabs: 'Physical Gift Card', 'ScripNow eCard', and 'ReloadNow'. The 'ReloadNow' tab is selected. Below the tabs, there are three input fields: 'Denomination' (set to \$1.00), 'Dollar Amount' (set to \$30), and 'Rebate %' (set to 7%). To the right of these fields is a blue button labeled 'Add to Cart'. Below these fields, there is a dropdown menu labeled 'Select Your Registered Card' with 'Molly's Starbucks Card' selected. Below the dropdown menu, there are links that say 'Edit Card / Register Another Card / Unregister This Card'. Below these links, there is a link that says 'Additional Reload Information'. The form is numbered 1 through 2, indicating the steps to follow.

Once you have registered a card, you will be able to add funds to it:

1. Select it by name from the drop-down menu.
2. Enter a dollar amount. Reload and ReloadNow have a minimum and maximum possible value. Gift cards also have a maximum card balance.

## Cart Breakdown

1

Organization: Organization Name

2

Product	Qty.	Rebate	\$ Rebate	\$ Amount	
PHYSICAL GIFT CARDS					
Starbucks \$10	1	7%	\$0.70	\$10.00	×
SCRIPNOW ECARDS					
Starbucks ScripNow!	1	7%	\$2.10	\$ 30	×
RELOAD CARDS					
Starbucks ReloadNow (Patrick - Starbucks)	1	7%	\$2.10	\$ 30	×
Order Subtotal	3		\$4.90	\$70.00	

CLEAR CART

3

Select Your Payment Type

☐ Credit Card ⓘ  
2.60% Fee

☐ Bank Account (PrestoPay)  
\$0.15 Fee

☐ Check  
Given to Your Coordinator

4

Order Summary

Rebate Total:

\$4.90

Order:

\$70.00

Submit Order

Order Total: \$70.00  
Add these partners and products to a [shopping list](#)

When you're ready to submit your order, click the cart icon at the top of the page on the right-hand side:

1. Your active organization is listed at the top of the page, and you can change it from the drop-down menu.
2. Edit or delete products in your cart. Change the quantity of physical cards, or change the amount for eGift cards (ScripNow), Reload, and ReloadNow.
3. Choose to pay with credit card, a linked bank account (PrestoPay) or by check. There is a \$0.15 fee for PrestoPay orders and a 2.6% fee for credit card orders.
4. View your order summary and submit your order when ready.

# USING YOUR WALLET

## eGift Cards (ScripNow) In Your Wallet

### Wallet

ScripNow

Reloads

1

Unclaimed ScripNow

Product	Order Date ▼	\$ Amount	
Carter's / OshKosh ScripNow	9/12/2019	\$50.00	<a href="#">View</a>
Old Navy ScripNow	9/12/2019	\$50.00	<a href="#">View</a>

2

Viewed ScripNow

Filter by Date Range:

07/13/2019 - 10/11/2019

RESET

☐ Show Hidden

Product	Order Date ▼	\$ Balance	
<a href="#">L.L.Bean \$50 ScripNow</a>	10/5/2019	<a href="#">Enter Balance</a>	<a href="#">Hide</a>
<a href="#">Old Navy ScripNow</a>	8/18/2019	<a href="#">\$0.00</a> 8/19/2019	<a href="#">Hide</a>
<a href="#">Nordstrom ScripNow</a>	8/4/2019	<a href="#">\$15.46</a> 8/19/2019	<a href="#">Hide</a>

3

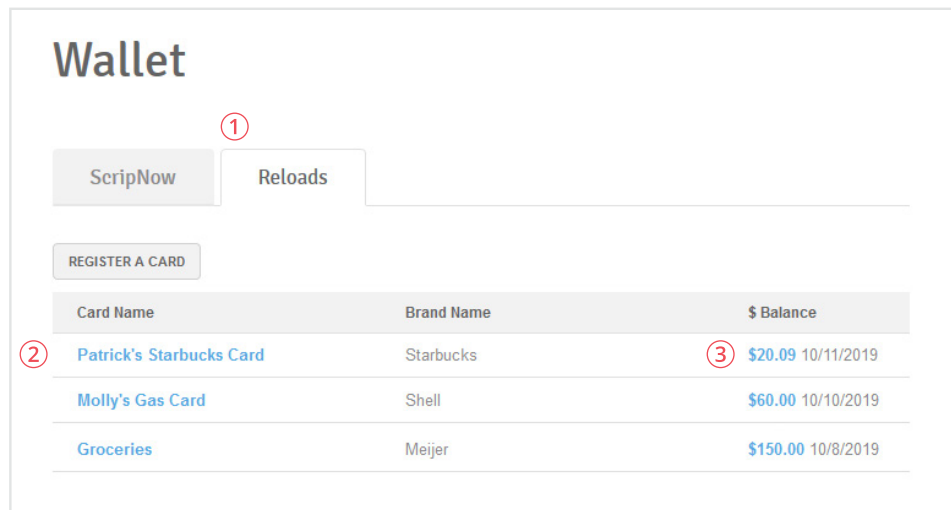
Delivered ScripNow

Card Name	\$ Amount	Recipient	Delivery Date	Delivered
Starbucks \$5 ScripNow	\$5.00	Molly Peterson (ShopWithScrip@glscrp.com)	08/18/2019	Yes

Access your wallet by selecting My Wallet on your Dashboard. This is where all of your ScripNow eCards and information on registered reloadable cards is.

- 1. Unclaimed ScripNow:** eGift cards you have ordered, but haven't accessed yet. Each entry lists the date you ordered it along with the value, and you can click the "View" link to open up your eGift card to print it or use the code online.
- 2. Viewed ScripNow:** eGift cards you have already accessed. If you don't use the full value at one time, you can click the amount listed under "Balance" to enter the amount left on the eGift card. In some instances, you can click "Get Balance" for your ScripNow and it will retrieve the balance for you. When the eGift card is fully used, you can click "Hide" to remove it from view. At any time, you can check the "Show Hidden" box to view all of your hidden ScripNow.
- 3. Gifted ScripNow:** All of the delivered ScripNow you have sent as eGifts. The recipient is listed with their email address, along with a confirmation and the date it was delivered.

## Reloads In Your Wallet

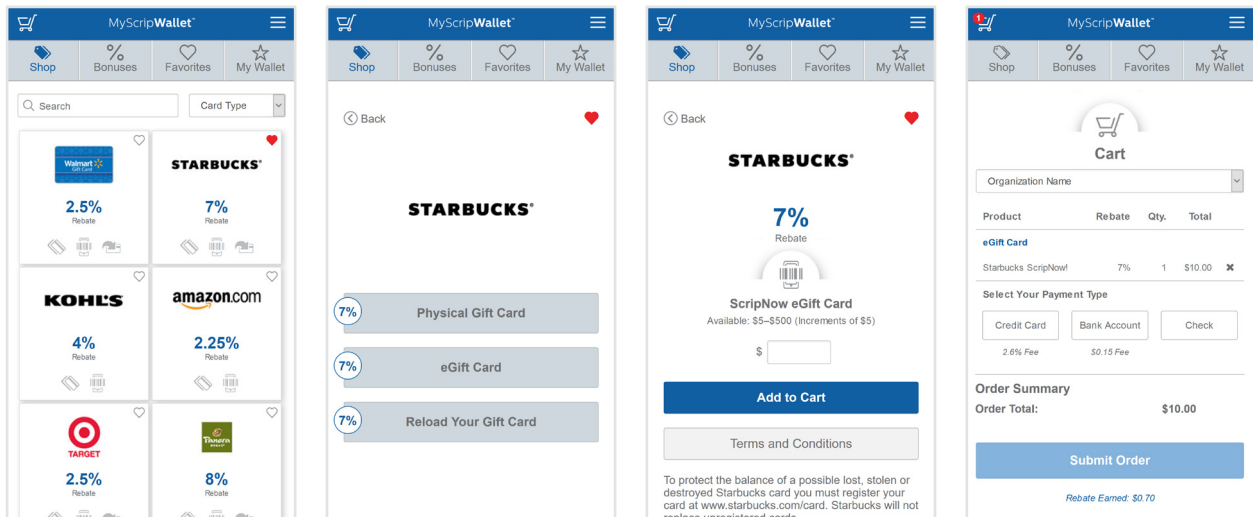


The Wallet also houses your reloadable cards in the Reloads tab. If you need to register a card, you can do so on this page, and you can also see the list of cards you've already registered.

1. Select the Reloads tab in your Wallet.
2. You can click on a card's name to view the card's number, save or update the security PIN, change the name, or reload it.
3. You can click on the card's balance to track the balance.

# MOBILE | MYSCRIPWALLET

## About MyScripWallet



MyScripWallet.com is the mobile website that lets you take scrip fundraising wherever you are. On MyScripWallet, you can order physical cards, ScripNow eGift cards, reload your cards, and in many cases, redeem them right from your mobile device. Since it's a mobile website, MyScripWallet is supported on both Apple and Android devices.

Organization: \_\_\_\_\_

Coordinator: \_\_\_\_\_

Contact Information: \_\_\_\_\_